



# 2ND QUARTER NEWSLETTER

## About Us



The Absentee Shawnee Tribe, in partnership with the Board of Commissioners and staff of the Absentee Shawnee Housing Authority, acknowledge and endorse the following as the mission of our organizations:

Our duty and mission are to provide quality and affordable housing to Low Income Indian Families in our communities. Our entity establishes goals for the program annually that serve the housing needs of the Indian people.

The Absentee Shawnee Housing Authority exists to serve people in need, primarily Indian people. Service to the Indian Community must always be our first and foremost priority. It is our goal to provide excellence in service by being committed to improving the housing conditions and related social, education, and economic aspects which affect the overall living conditions of the Indian community. To accomplish this goal, we must constantly strive to expand and improve housing and related services through dedication, integrity, compassion, and responsiveness to all the needs of those we serve.

## 2nd Quarter

April-June

## Dates to Know

**June 19** - Closed for Juneteenth

**July 4-5** - Closed for Independents Day

**TBD** - Closed for AST Day

## Office Hours

Monday-Friday  
8:00 AM - 4:30 PM

### Main Office

107 N. Kimberly Ave, Shawnee, OK

### Maintenance Office

1806 E. Highland, Shawnee, OK

### Safe Shelter Program Office

105 1/2 N. Kimberly Ave, Shawnee, OK

## Stay Connected



[www.ashousingauthority.com](http://www.ashousingauthority.com)



[absenteeshawnee](https://www.instagram.com/absenteeshawnee)



Absentee Shawnee  
Housing Authority



[absenteeshawnee](https://www.tiktok.com/@absenteeshawnee)

## Contact Information

(405) 273-1050

[www.ashousingauthority.com](http://www.ashousingauthority.com)

# ASHA PROGRAMS AVAILABLE

## Services Available

- Low Rent Housing
- Home Ownership/Mutual Help
- Over Income Down Payment Assistance (AST Only)
- Safe Shelter Housing
- Over Income Lease to Own
- Market Rate Rental
- Home Rehab Assistance
- College Housing Assistance
- Tiny Home Lease with Option to Purchase

## Reminders

If you received an annual "Recertification" packet, please turn it in upon the date given to you on your packet.

If you have any questions, please contact Bessie Gonzales, Recertification Specialist at (405) 617-0484

## Other Numbers

AST Police: [+1 \(405\) 275-3200](tel:+14052753200)  
AST Office: [+1 \(405\) 275-4030](tel:+14052754030)  
AST Clinic: [+1 \(405\) 447-0300](tel:+14054470300)  
AST PHARMACY: [+1 \(405\) 878-4716](tel:+14058784716)

## Community Buildings

Bob White Community Center  
308 Bob White Dr. Mcloud, OK  
OPEN FOR PUBLIC USE

Rolling Hills Community Center  
2102 East Main St, Shawnee, OK  
TO RENT ROLLING HILLS YOU MUST BE A RESIDENT OF ROLLING HILLS

**Community building rentals requires a \$65.00 deposit to be paid to ASHA prior to use of the building. The deposit is refundable after inspection of the building is performed by ASHA personnel.**

## CONTACT US

Karen Fullbright, Admission Occupancy Specialist (405) 617-0476

Ashley Smith, Admission Occupancy Specialist (405) 617-0473

Kimberly Vermillion, Resident Education Specialist (405) 617-0490

Bessie Gonzales, Recertification Specialist (405) 617-0484

## Maintenance Contact

(405) 617-0475

Jamie Barse, Maintenance  
Administrative Assistant



# HOMES FOR RENT




**116 N. BRYAN AVE. SHAWNEE, OK 74801**

## **MARKET RATE RENTAL PROGRAM**

- Rent \$1,000.00 Security Deposit \$1,000.00
- 2 Bedroom, 1 Bath
- 830 SQ FT
- Vaulted ceilings with ceiling fans
- Kitchen appliances including vent hood and dishwasher
- Total electric
- Large deck with ramp
- No pets allowed
- Absentee Shawnee Members & AST Employees receive payment subsidy

## **CONTACT:**

Ashley Smith or Karen Fullbright  
Lease Management Department

 405-273-1050

 [ashousingauthority.com](http://ashousingauthority.com)



**KAKILE CROSSING  
APPROX. 1/2 MILE FROM 1100 192ND AVE NE  
NORMAN, OK**

**MARKET RATE RENTAL PROGRAM**


- Rent \$1,200.00 Security Deposit \$1,000.00
- 3 Bedroom, 2 Bath
- 1,765 SQ FT
- Single car garage 300 SQ FT
- Storm Shelter
- Private Drive
- All bills paid
- Excludes trash fees
- No pets allowed
- Absentee Shawnee Members & AST Employees receive payment subsidy


**Driving Directions:**

**Highway 9, East of Harps Grocery Store**

**CONTACT:**

Ashley Smith or Karen Fullbright  
Lease Management Department

 405-273-1050

 [ashousingauthority.com](http://ashousingauthority.com)



## 20 Frugal Ways to Use Dawn Dish Soap - By Savanna Williams

1. Emergency Hair Cleanup
2. Weed Killer
3. Concrete Safe Driveway De-Icer
4. Clean Outdoor Furniture
5. Toilet Un-clogger
6. Grease Spill Cleaner
7. Glasses Defogger
8. Hair Product Remover
9. Ant Killer
10. Flea Killer
11. Homemade Window Cleaner
12. Find Tire Holes
13. Keep Away Houseplant Bugs
14. Door Lubricant
15. Make Your Own Ice Packs
16. Manicure Enhancer
17. Safer Plastic Pool Cleaner
18. Catch Fruit Flies
19. Poison Ivy First Aid
20. Grill Cleaner





## ***Rolling Hills Phase II & Rolling Hills South***

We are excited to announce that new construction of five (5) 2 bedroom homes and two (2) 4 bedroom homes will begin in April 2024. Completion is expected by September 2025.

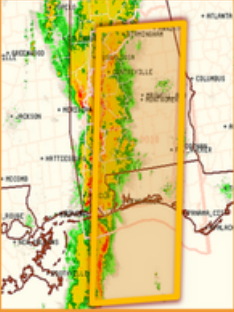
These homes will join the existing homes in the Rolling Hills Addition located in Shawnee Oklahoma.

Such thing like a gaga ball pit, futsal court, and a pavilion will join the addition. The new homes will assist with our elders and foster families.

Any questions or comments regarding the construction please contact the Contracting and Procurement Department 405-273-1050.

## WATCH

Conditions FAVORABLE for development of severe weather



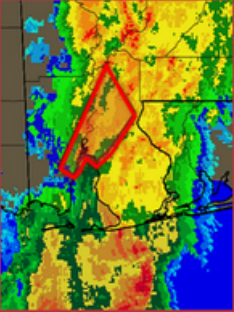
Issued up to 6 hours in advance of severe storms

Two Word Definition: **BE ALERT**

f t i NWSMOBILE

## WARNING

Severe weather is forming, observed, or detected by radar



Issued a few minutes to 1 hour in advance of severe storms

Two Word Definition: **TAKE ACTION!**

WEATHER.GOV/MOB

# TORNADO SAFETY

## FOR MOBILE HOMES



- ❑ If you are in a mobile home, it is NOT safe, and you MUST seek an alternative shelter.
- ❑ Make plans ahead of time to stay with friends or family who live in a sturdy building.
- ❑ Your last resort is to lie low and flat on your stomach with your hands over your head in a ditch or ravine.

For more information, visit:  
[weather.gov/tornado](http://weather.gov/tornado)

# TORNADO SAFETY

## FOR YOUR HOME



- ❑ Move to the lowest level and to an interior room without windows, like a closet or bathroom.
- ❑ If you have a basement in your home, this is your best option.
- ❑ Cover your head and neck to protect yourself from falling debris.

For more information, visit:  
[weather.gov/tornado](http://weather.gov/tornado)

# Tornado Sheltering Guidelines

Seek the best available refuge area **immediately** when a Tornado Warning is issued. Your chance of surviving a tornado is excellent if you follow these guidelines.

WORST OPTIONS	BAD OPTIONS	GOOD OPTIONS	BEST OPTIONS
Mobile homes  Vehicles  Underneath a highway overpass	Large open rooms like gymnasiums  Manufactured housing	Interior room of a well-constructed home or building  Basement	Above or below ground Tornado Storm Shelter (NNSA/ICC 500 compliant)*  Specifically-designed FEMA Safe Room*

Find another option       Stay in place until all clear

PHOTO: U.S. Air Force - Tech. Sgt. Bradley C. Church      \*Recommended by FEMA

# Know Where to Go

## When Sheltering from a Tornado



Quickly move to your basement and bring your emergency supply kit.

Top floor rooms DO NOT protect you.

Exterior rooms and rooms with windows DO NOT protect you.

If you have no basement, move to an interior room with no windows.

NO PLACE OUTSIDE is safe from a tornado.

  
[weather.gov/tornado](http://weather.gov/tornado)

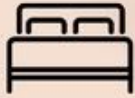


# BED BUGS



**Prevent, Remove and Inspect**

## PREVENTION



Buy Protective Pillow Cases & Mattress Pads Which Cover The Mattress & Box Spring.



Never Pick Up Used Furniture On The Street. People May Be Getting Rid Of It Because Of Bed Bugs!



Keep Your Room Tidy & Don't Create Any Connections To Your Bed (Like Cords & Walls)

## INSPECTION



Take The Flashlight, Look At All The Creases, And Fold Around The Mattress And Bed Frame.

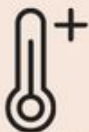


Put Alcohol In A Spray Bottle And Spray Where Bed Bugs Hide (Bed Frame, Doorway) To Kill Adults And Eggs Instantly.



If You Have a Visible Infestation, Call Bed Bug Exterminators To Do Free Inspections.

## PROTECTION



Consider Purchasing A Portable Heating Chamber To Treat Any Items That You Believe May Have Bed Bugs.



Vacuum Frequently To Remove Any Successful Hitchhikers.



Repair Or Remove Peeling Wallpaper And Tighten Loose Electrical Faceplates.



# FINANCE

## DEPARTMENT



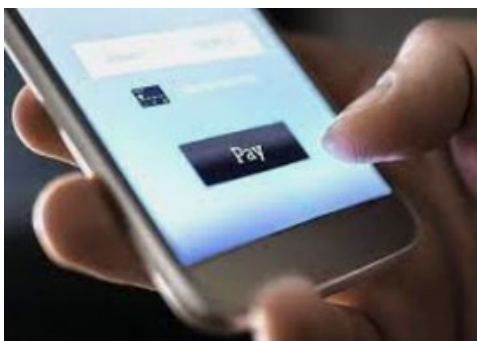
### ONLINE PAYMENTS

- **Step 1:** Use Chrome Browser instead of Internet Explorer
- **Step 2:** Go to [ashousingauthority.com](http://ashousingauthority.com)
- **Step 3:** Click blue **PAY NOW** button
- **Step 4:** Fill in information
- **Step 5:** **MUST** include **ONE** of the following on Customer/ Reference ID:
  - **Head of Household name or**
  - **Account # (located at the top right corner of monthly statement)**

### PAYMENT METHODS

- PERSONAL CHECK
- CASHIER'S CHECK
- MONEY ORDER
- AUTOMATIC BANK DRAFT
- CREDIT/DEBIT CARDS:
  - MASTER CARD, DISCOVER, AMERICAN EXPRESS, VISA
  - ONE TIME OR AUTOMATIC
- ONLINE

### **CASH PAYMENTS NOT ACCEPTED**



### Contact Us:

SHELLY PORTER  
FINANCE/HR SUPERVISOR  
(405)617-0483  
SPORTER@ASHOUSINGAUTHORITY.COM

MORGAN STANLEY  
ACCOUNTS RECEIVABLE CLERK  
405-617-0486  
MSTANLEY@ASHOUSINGAUTHORITY.COM

SABRINA MCSWAIN  
HUMAN RESOURCES SPECIALIST  
405-617-0482  
SMCSWAIN@ASHOUSINGAUTHORITY.COM

## PAYMENTS

- Payments are due on or before the 1st of the month.
- Payments received after the 5th business day are delinquent / past due.
- Late Charges will accrue on the 6th business day as follows:
  - \$20.00 for all programs.



# Employee Spotlight



*Sabrina McSwain*  
*Human Resources Specialist*



In her spare time, Sabrina enjoys spending time with her family and goats.

Sabrina's favorite part of her job is helping ASHA Staff.

Sabrina finds the most rewarding part of her job is learning about and helping the community.



# PAST EVENTS

## **Knit & Crochet Workshop** Presented by the Shawnee Public Library

On March 12th our community learned and practiced their crocheting skills.

Stay tuned for the next knitting workshop and crochet workshop coming soon!

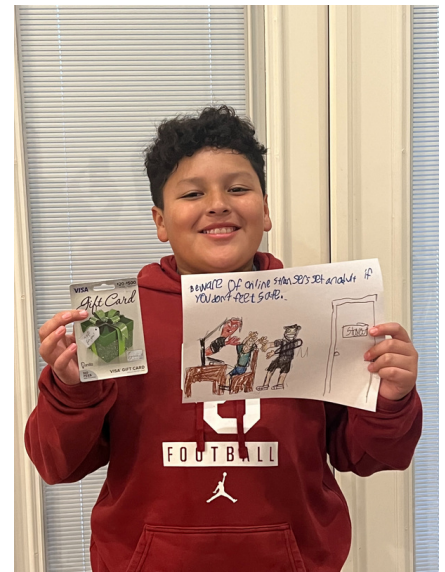


## **AMERIND Safety Poster Contest 2024**

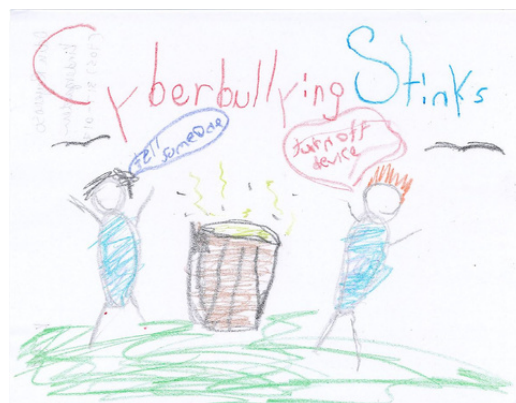
Housing authority judging:  
Online Safety



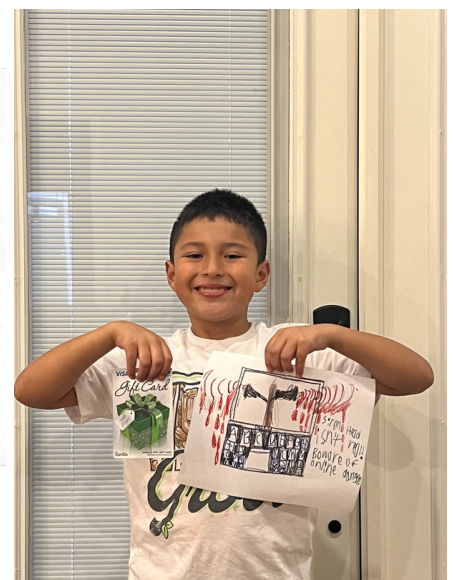
4-6th age group  
Hayden Mayfield  
1st place



4-6th age group  
Beau Gouge  
2nd place



k-3rd age group  
Odin Reynoso  
1st place



k-3rd age group  
Jace Gouge  
2nd place

# UPCOMING EVENTS



Rolling Hills Community Building  
2102 East Main St. Shawnee, OK 74801

## HUD 184 Native American Home Loan Workshop



Chickasaw  
Community  
Bank

Light Refreshments will be provided  
**April 11, 2024 | 10-11 AM & 5-6 PM**  
Please RSVP to let us know you're coming!  
(405) 617-0480

Brandon Caruso  
Mortgage Loan Officer  
NMLS #1269054  
brandon.caruso@ccb.bank  
405.295.7071  
FDIC NMLS #443326



HOUSING  
AUTHORITY

FREE CLASS  
FOR ENTERING COLLEGE  
STUDENTS OR ENTERING SENIORS

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## FASFA & COLLEGE PREP

KAY WALCK, M.ED.  
OUTREACH SPECIALIST  
OKLAHOMA COLLEGE ASSISTANCE PROGRAM

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**WHERE?**  
2102 E. MAIN ST. SHAWNEE, OK

**WHEN?**  
FRIDAY, MAY 2 3:00PM TO 4:30PM  
CALL TO RESERVE YOUR SEAT  
405-617-3596

## Seniors Socialize



WHEN 2ND AND 4TH THURSDAY OF EACH MONTH

ACTIVITY BOOK CLUB AND OTHER ACTIVITIES!

LOCATION 2102 E MAIN SHAWNEE OK TIME 10AM-12PM



HOSTED BY:  
ASSENTEE SHAWNEE  
HOUSING AUTHORITY

PRESENTED BY:



## Crochet

## Workshop Pt. 2

Our workshop is more than just a workshop! It's a chance to learn a timeless skill, nurture your creativity, reduce anxiety and connect with a wonderful community of fellow crafters.

RESERVE A SPOT BY CALLING US! (405) 617-0480  
DEADLINE TO RESERVE: APRIL 22, 2024



TUESDAY  
APRIL 30, 2024  
AT 2:30-3:30 PM

Rolling Hills  
Community Center  
2102 E. Main  
Shawnee, OK  
74801

LIGHT REFRESHMENTS  
WILL BE PROVIDED



107 N KIMBERLY  
SHAWNEE, OK 74802-0425

PHONE: (405) 273-1050  
FAX: (405) 275-0678

[www.ashousingauthority.com](http://www.ashousingauthority.com)

Dear ASHA Residents:


We want to provide a healthy place to live where everyone can breathe smoke-free air. The only way to effectively prevent smoke from seeping into common areas and the apartments of other residents is to prohibit smoking entirely in and around the building. The health effects of secondhand smoke are well documented. A smoke-free property would help protect the health of residents and their families. For these reasons, we are thinking about adopting a no smoking policy.

We would like to hear from you so that we can consider your thoughts and input about adopting a no-smoking policy. Let us know what you think by filling out the short survey below and return it to our Main Office 107 N. Kimberly Avenue, Shawnee, OK 74801 or you can take a picture and send it to e-mail address: [communitydev@ashousingauthority.com](mailto:communitydev@ashousingauthority.com)

When tobacco is mentioned in the survey, it is referring to commercial, not ceremonial or sacred tobacco.

Thank you,

ASHA Community Development Department  
(405) 617-0480



*"Among The Shawnee."*

**For this survey, smoking means using any lighted or heated cigarette, cigar, or pipe or any other lighted or heated tobacco or plant product that is meant to be inhaled, including hookahs.**

**Secondhand smoke means smoke breathed in from lighted or heated tobacco or plant product being smoked by others. This could be from cigarettes, cigars, pipes, etc.**

1. Do you, or someone who lives with you, smoke?  
 Yes       No
  
2. Do you currently allow smoking **inside** your apartment unit?  
 Yes       No
  
3. Do you currently allow smoking **outside** of your apartment unit, such as on a patio, balcony, deck, or doorway?  
 Yes       No
  
4. Have you noticed the smell of secondhand smoke in your apartment unit? This may include smoke coming into your unit from other apartments, or smoke coming from outside the building.  
 Yes       No
  
5. Do you or others in your home have health problems that get worse when you breathe in secondhand smoke?  
 Yes       No
  
6. How harmful, or not harmful, do you think secondhand smoke is to your health?  
 Very harmful  
 Somewhat harmful  
 Not very harmful  
 Not at all harmful  
 Not sure
  
7. Would you be interested in living in a smoke-free building?  
 Yes, I would like our building to be smoke-free, including the individual apartment units.  
 No, I would like our building to continue to allow smoking in the units.  
 I have no preference.

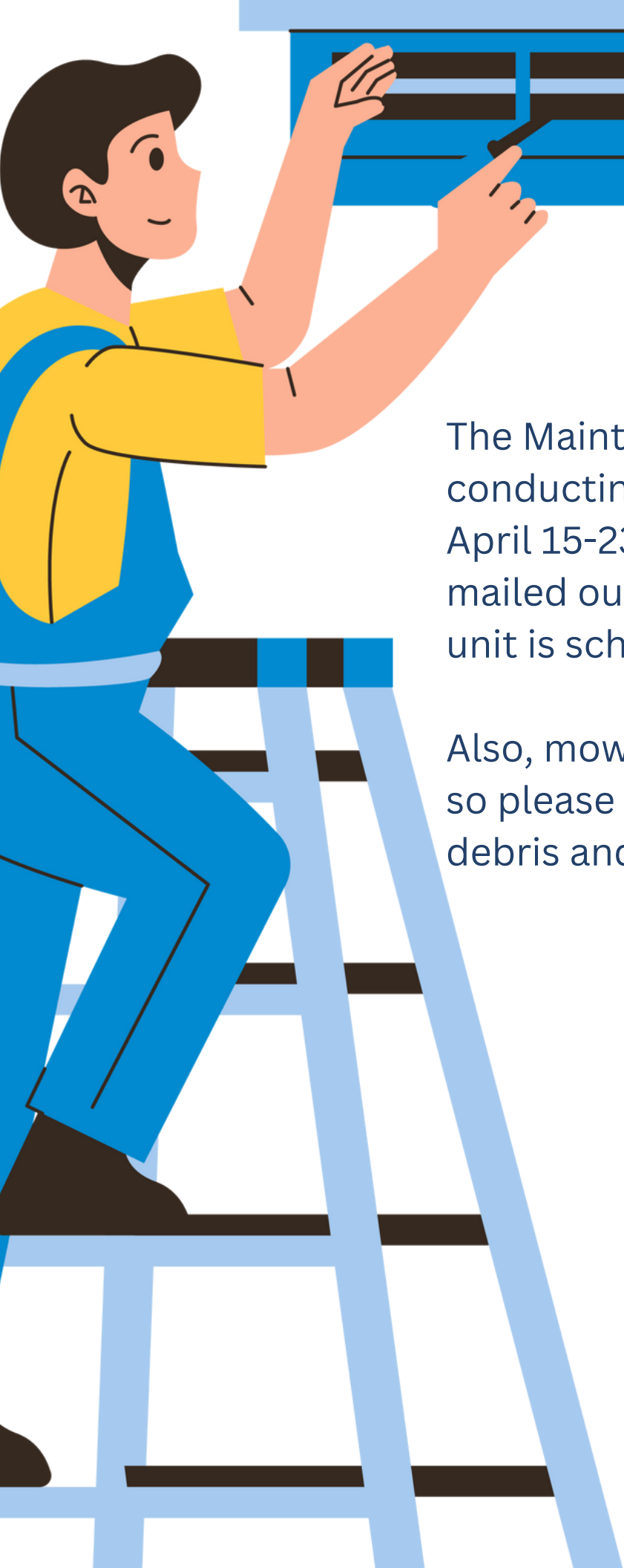
8. Would you like for the following to be smoke-free? Check all that apply.

- All areas within 25 feet of buildings. This includes all patios, balconies, decks, entrances, and exits.
- All outdoor areas.
- Some outdoor areas which means that there would be certain places where people can smoke outside and other areas where smoking is not allowed.
- I have no preference.
- None of the above. I would like for smoking to be allowed in all of the above-mentioned areas.

9. Use the box below to share anything else you would like us to know about having a no-smoking policy where you live.

Thank you for responding to our survey.

If you are thinking about or trying to quit tobacco, please contact the Oklahoma Tobacco Helpline. Visit the website at <https://www.okhelpline.com> or call 1-800-QUIT-NOW.



# ***Maintenance***

The Maintenance Department will be conducting the Spring P.M.'s starting April 15-23 2024. Tenants letters will be mailed out letting you know when your unit is scheduled.

Also, mowing season will be starting soon so please make sure your yard is free of debris and trash is picked up.





# RESOLUTIONS

**Board meetings are scheduled every Fourth Wednesday of the month at 9:00 AM at Rolling Hills Community Center 2102 East Main Street, Shawnee, OK 74801**

## January 2024 Resolutions Approved

#2024-01 A Resolution Approving the Update to Low Rent, Mutual Help, NAHASDA Lease to Own, and Safe Shelter Program Policies and Procedures

#2024-02 A Resolution Updating the Administrative Organizational Structure

#2024-03 A Resolution Approving the Professional Service Agreement Between the Absentee Shawnee Tribe and the Absentee Shawnee Housing Authority

#2024-04 A Resolution Approving the Preliminary Budget for Fiscal Year 2024 (January 1, through December 31, 2024) For the Spending Year of the 2024 NAHASDA Indian Housing Block Grant

#2024-05 A Resolution Updating the Memorandum of Agreement for the Law Enforcement Services Between the Absentee Shawnee Police Department and the Absentee Shawnee Housing Authority

## February 2024 Resolutions Approved

#2024-06 A Resolution Updating the Elderly Low-Rent Admissions & Occupancy Policy and Procedures

#2024-07 A Resolution Amending the Rental Agreement for the Bob White Community Center and the Rolling Hills Community Center

#2024-08 A Resolution Approving the Resident Initiative Organizations Policy

## Board of Commissioners

Michael Affentranger, Chairman

Redena Miller, Vice-Chairman

Cynthia Carpenter, Commissioner

Kay Wallace, Commissioner

Charlotte "Elaine" Brown, Commissioner



# Contact Directory

## Absentee Shawnee Housing Authority

Department	First Name	Last Name	Job Title	Phone Extension	Phone Direct Line	Email
Administration	Sherry	Drywater	Executive Director	212	405-617-0479	<a href="mailto:sdrywater@ashousingauthority.com">sdrywater@ashousingauthority.com</a>
Administration	TaraAnn	Winter	Executive Administrative Assistant	265	405-617-0495	<a href="mailto:twinter1@ashousingauthority.com">twinter1@ashousingauthority.com</a>
Community Development	Linda	Gouge	Community Development Administrator	262	405-617-0492	<a href="mailto:lgouge@ashousingauthority.com">lgouge@ashousingauthority.com</a>
Community Development	Tara	Wallace	Community Relations Coordinator	213	405-617-0480	<a href="mailto:twallace@ashousingauthority.com">twallace@ashousingauthority.com</a>
Community Development	Melissa	Reynoso	Family Service Specialist I	261	405-617-0491	<a href="mailto:mreynoso@ashousingauthority.com">mreynoso@ashousingauthority.com</a>
Community Development	RoseAnn	George	Family Service Specialist II	250	405-617-0493	<a href="mailto:rgeorge@ashousingauthority.com">rgeorge@ashousingauthority.com</a>
Planning Administrator	Susan	Florez	Planning Administrator	201	405-617-0472	<a href="mailto:sflorez@ashousingauthority.com">sflorez@ashousingauthority.com</a>
Finance & Human Resources	Shelly	Porter	Finance and Human Resources Supervisor	216	405-617-0483	<a href="mailto:sporter@ashousingauthority.com">sporter@ashousingauthority.com</a>
Finance & Human Resources	Morgan	Stanley	Human Resources Specialist	215	405-617-0482	<a href="mailto:mstanley@ashousingauthority.com">mstanley@ashousingauthority.com</a>
Finance	Sabrina	McSwain	Accounts Receivable Clerk	220	405-617-0486	<a href="mailto:smcswain@ashousingauthority.com">smcswain@ashousingauthority.com</a>
Finance	Angela	Whited	Receptionist	200	405-617-0471	<a href="mailto:awhited@ashousingauthority.com">awhited@ashousingauthority.com</a>
Procurement & Contracting	Crystal	Ragsdale	Procurement & Contracting Supervisor	203	405-617-0474	<a href="mailto:crystalragsdale@ashousingauthority.com">crystalragsdale@ashousingauthority.com</a>
Procurement & Contracting	Danielle	Harjo	Administrative Assistant	266	405-873-8235	<a href="mailto:dhario@ashousingauthority.com">dhario@ashousingauthority.com</a>
Program Management	LaHoma	Roberts	Program Management Administrator	221	405-617-0487	<a href="mailto:lroberts@ashousingauthority.com">lroberts@ashousingauthority.com</a>
Lease Management	Tammy	Winter	Lease Management Supervisor	210	405-617-0478	<a href="mailto:twinter@ashousingauthority.com">twinter@ashousingauthority.com</a>
Lease Management	Kimberly	Vermillion	Resident Education Specialist	260	405-617-0490	<a href="mailto:kvermillion@ashousingauthority.com">kvermillion@ashousingauthority.com</a>
Lease Management	Bessie	Gonzalez	Recertification Specialist	217	405-617-0484	<a href="mailto:bgonzales@ashousingauthority.com">bgonzales@ashousingauthority.com</a>
Lease Management	Ashley	Smith	Admission & Occupancy Specialist	202	405-617-0473	<a href="mailto:asmith@ashousingauthority.com">asmith@ashousingauthority.com</a>
Lease Management	Karen	Fullbright	Admission & Occupancy Specialist	208	405-617-0476	<a href="mailto:kfullbright@ashousingauthority.com">kfullbright@ashousingauthority.com</a>
Lease Management	Kaylon	Wood	Temp Office Assistant/ File Clerk	268	405-873-8237	<a href="mailto:kwood@ashousingauthority.com">kwood@ashousingauthority.com</a>
Project Management	Robert	Sheppard	Project Management Supervisor	253	405-617-0489	<a href="mailto:rsheppard@ashousingauthority.com">rsheppard@ashousingauthority.com</a>
Project Management	Thomas	Rompf	Inspector	209	405-617-0477	<a href="mailto:trompf@ashousingauthority.com">trompf@ashousingauthority.com</a>
Field Services	Jarrod	Gentry	Maintenance Supervisor	264	405-617-0494	<a href="mailto:jgentry@ashousingauthority.com">jgentry@ashousingauthority.com</a>
Field Services	Jamie	Barse	Maintenance Administrative Assistant	206	405-617-0475	<a href="mailto:jbarse@ashousingauthority.com">jbarse@ashousingauthority.com</a>
Field Services	Stan	Curtis	Lead Maintenance Technician		405-481-9719	<a href="mailto:scurtis@ashousingauthority.com">scurtis@ashousingauthority.com</a>
Field Services	Nathan	Curtis	Maintenance Technician		405-317-8764	<a href="mailto:ncurtis@ashousingauthority.com">ncurtis@ashousingauthority.com</a>
Field Services	Doyle	Coffman	Maintenance Technician		405-915-3549	<a href="mailto:dcoffman@ashousingauthority.com">dcoffman@ashousingauthority.com</a>
Field Services	Julien	Cintron	Maintenance Technician		405-317-8719	<a href="mailto:jcintron@ashousingauthority.com">jcintron@ashousingauthority.com</a>
Field Services	Terry	Wilson	Maintenance Technician		405-432-9972	<a href="mailto:twilson@ashousingauthority.com">twilson@ashousingauthority.com</a>
Field Services	Rocky	Larney	Maintenance Technician		405-765-9471	<a href="mailto:rlarney@ashousingauthority.com">rlarney@ashousingauthority.com</a>