New Vendor Requirements

Absentee Shawnee Housing Authority remains committed to providing excellent services to our residents and community. In doing so, we often need to partner with other resources to achieve the ultimate results. Many times a local company is called upon to complete projects that reflect not only Absentee Shawnee Housing Authority but the partnering company as well. To assure we align ourselves with those companies who share our integrity and values we ask that you provide five (5) professional references, if possible. Additional letters of reference may accompany this form. Please return this form, along with other required documents, to ensure that you will be considered for bids that require certain qualifications.

Indian preference will be given according to the Section 7(b) of the Indian Self-determination and Education Assistance Act (25 USC 450e(b))

Company Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Contact Person: _____

Professional references:

1. Company name: _____
   Address: _____
   Phone number: _____
   Point of contact: _____
   Comments: _____

2. Company name: _____
   Address: _____
   Phone number: _____
   Point of contact: _____
   Comments: _____

3. Company name: _____
   Address: _____
   Phone number: _____
   Point of contact: _____
   Comments: _____

4. Company name: _____
   Address: _____
   Phone number: _____
   Point of contact: _____
   Comments: _____

5. Company name: _____
   Address: _____
   Phone number: _____
   Point of contact: _____
   Comments: _____

Required Documents needed to become an approved vendor:

Liability, Workers' Comp, and Commercial Auto COI

Certificate holder must read as follows:

Absentee Shawnee Housing Authority
PO Box 425
Shawnee, OK 74802

If no workers' comp insurance, the state registered exemption. (Independent contractor)

Completed W-9
(The information must match that of listed on the insurance.)

Any licensing, registration, and/or permitting held by the company or employees related to the skillset offered.

If tribally owned provide documentation such as business registry paperwork and CDIB card(s)